



PROJECT REQUIREMENT SHEET

Project Request	Documentation Needed
New Construction (Classroom, bathroom, Resource center)	<p>All applicants must be part of a registered group/Non-Profit/institution and the following documents are required:</p> <ul style="list-style-type: none"> - Proof of ownership; land title; lease agreement; certified copy of will; certified copy of deed gift - Permission from the owner to construct on the land (stamped and signed) - Updated tax receipt or tax exemption letter. - Letter from the Ministry of Education supporting project. (No objection letter)
Building Renovation	<ul style="list-style-type: none"> - Proof of ownership - Permission from owner to renovate. - Letter from the Ministry of Education supporting the project. (No objection)
Water Harvesting	<ul style="list-style-type: none"> - Proof of ownership; land title; lease agreement; certified copy of will; certified copy of deed gift - Permission letter from owner
Agriculture	<p>All applicants must be part of a registered group/Non-Profit/institution and the following documents are required:</p> <ul style="list-style-type: none"> • Not requiring a permanent structure: (beekeeping, crop production etc) <ul style="list-style-type: none"> - Copy of the most recent tax receipt - Permission letter or a certified copy of the lease agreement signed by the landowner(s) and verified by a Justice of the Peace (JP) or Notary Public with a minimum term of one (1) year • Requiring a permanent structure-(agro-processing, piggery etc) <ul style="list-style-type: none"> - Copy of the most recent tax receipt - Permission letter or a certified copy of the lease agreement signed by the landowner(s) and verified by a JP or Notary Public with a minimum term of ten (10) years.
PLEASE DO NOT SUBMIT YOUR APPLICATION UNLESS YOU HAVE ALL REQUIRED DOCUMENTS.	